

PROJECT CHECKLIST

Advanced Mentoring

Purpose: The purpose of this project is to apply mentoring skills during a long-term mentoring commitment.

Overview: Fulfill the role of mentor for a fellow Toastmaster or other person for a period of six months. Communicate regularly with your protégé, record meeting dates and times, and give and receive feedback both verbally and in writing. At the end of your commitment, present a 5- to 7-minute speech to your club about what you gained as a mentor. This speech is about you and your experience.

This project includes:

- A six-month mentoring commitment
- The Mentor Communication Tracking Log
- The Mentor Evaluation
- The Protégé Success Plan
- The Monthly Goal Check resource
- A 5- to 7-minute speech

Below are tasks you will need to complete for this project. Please remember, your project is unique to you. You may alter the following list to incorporate any other tasks necessary for your project.

☐ Accept a protégé to mentor. Your protégé may be assigned to you through your club or identified by you. The term of this assignment is six months.

☐ Schedule an introductory meeting with your protégé.

☐ Fulfill the requirements of mentoring.

☐ Make use of mentoring resources available in project.

- ☐ Complete the Mentoring Evaluation resource at the end of the six-month term.

- ☐ Schedule your speech with the vice president education.

- ☐ Write your speech. Include information about your experience as a mentor and what you gained from the experience. If you are uncomfortable sharing the details of your experience, choose one aspect, such as meetings or evaluations, and share what you enjoyed or what you would have done differently about that portion of your experience.

- ☐ Rehearse your speech.

- ☐ After you have completed all components of the assignment, log in to complete the second portion of your self-assessment on the “Assess Your Skills—After” screen.
