



Toastmasters Acronyms

District 56 Toastmasters

The purpose of this document is to define acronyms and terms you might find in your Toastmasters journey.

| Acronym | Category | Description |
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| 1VP | International Role | First Vice President — an officer of Toastmasters International that serves on the Board of Directors and constitutes the Executive Committee, the Strategic Planning Committee and the Finance Committee. |
| 2VP | International Role | Second Vice President — an officer of Toastmasters International that serves on the Board of Directors and constitutes the Executive Committee, the Strategic Planning Committee and the Finance Committee. |
| AAD | District Role | Assistant Area Director — an assistant to the Area Director that may serve as a backup when the Area Director is unavailable; no district credit is given to this role. |
| AC | Education Award | Advanced Communicator — a Toastmaster who has achieved at least an Advanced Communicator Bronze, Advanced Communicator Silver, or Advanced Communicator Gold (formerly ATM-B, ATM-S, ATM-G, ATM); this award designation ended on June 30, 2020. |
| ACB | Education Award | Advanced Communicator Bronze (formerly ATM-B) — award given to an Individual who has achieved Competent Communicator or Competent Toastmaster and has completed two Advanced Communication & Leadership Program manuals; this award designation ended on June 30, 2020. |
| ACG | Education Award | Advanced Communicator Gold (formerly ATM-G) — award given to an individual who has completed Advanced Communicator Silver or Advanced Toastmaster Silver, has completed two additional Advanced Communication & Leadership Program manuals, conducted a Success/Leadership Program, Success/Communication Program, or a Youth Leadership Program, and has coached a new member with the first three speech projects; this award designation ended on June 30, 2020. |
| ACS | Education Award | Advanced Communicator Silver (formerly ATM-S) — award given to an Individual who has achieved Advanced Communicator Bronze or Advanced Toastmaster Bronze, has completed two additional Advanced Communication & Leadership Program manuals, and who has conducted any two programs from the Better Speaker Series and/or the Successful Club Series. This award designation ended on June 30, 2020. |
| AD | District Role | Area Director (formerly Area Governor prior to July 2015) — serves between 3-7 clubs as a liaison between the district and its clubs; seeks to understand how clubs are fulfilling member needs, provides valuable feedback and resources to the club. |
| AG | District Role | Area Governor (renamed Area Director in July 2015) — serves between 3-7 clubs as a liaison between the district and its clubs; seeks to understand how clubs are fulfilling member needs, provides valuable feedback and resources to the club. |
| AL | Education Award | Advanced Leader — someone who has achieved at least an Advance Leader Bronze (formerly ATM-B) or above. |
| ALB | Education Award | Advanced Leader Bronze — award given to an individual who has achieved Competent Leader and Competent Communicator or Competent Toastmaster, served at least 6 months as Club officer, trained as club officer |

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| | | during that period, and conducted any two program modules from the Successful Club Series. This award designation ended on June 30, 2020. |
| ALS | Education Award | Advanced Leader Silver — award given to an individual who has achieved Advanced Leader Bronze, completed a term as a district officer, completed the High-Performance Leadership Program, and served successfully as a Club Sponsor, Mentor, or Coach. This award designation will end on June 30, 2021. |
| AM | District Role | Administration Manager — a District 56 Director appointment that is part of the Senior 7; responsible for maintaining historical records for the District, recording and distributing meeting minutes, and maintaining accurate, timely records of District business. |
| AS | Education Award | Accredited Speaker — a Toastmaster who earned qualifying education award and had a minimum of 25 non-Toastmasters speaking engagements within the past 3 year, who applied and successfully completed 2 levels of the program. |
| ASP | Education | Accredited Speaker Program — a program for Toastmasters who wish to become professional speakers who combine expert knowledge in a particular subject with mastery of the spoken word. |
| ATM | Education Award | Advanced Toastmaster or Able Toastmaster — award designation prior to July 1, 2006. |
| ATM-B | Education Award | Advanced Toastmaster Bronze — award designation prior to July 1, 2006, replaced by Advance Communicator Bronze. |
| ATM-G | Education Award | Advanced Toastmaster Gold — award designation prior to July 1, 2006, replaced by Advanced Communicator Gold. |
| ATM-S | Education Award | Advanced Toastmaster Silver — award designation prior to July 1, 2006, replaced by Advanced Communicator Silver. |
| BC | Meeting Role | Ballot Counter — collects and compares ballots submitted by club members for best evaluator, speaker and table topics; votes only in case of a tie. |
| BE | Meeting Award | Best Evaluator — award given for the best evaluation of a speaker during a club meeting. |
| BS | Meeting Award | Best Speaker — award given for the best speaker during a club meeting. |
| BTT | Meeting Award | Best Table Topics — award given for the Table Topic speaker during a club meeting. |
| C&L | Education | Communication & Leadership — award given by the district to a person in the community who is an outstanding communicator or leader. |
| CC | Education Award | Competent Communicator (formerly CTM) — award given to an individual who has complete the 10 speeches in the Competent Communicator's Manual; the first award earned in the Communication Track. This award designation ended on June 30, 2020. |
| CEO | International Role | Chief Executive Officer — an ex officio member of the Board of Directors without voting privileges. |
| CJ | Contest Role | Chief Judge — the individual who is in charge of ensuring that rules are followed at speech contests. |
| CGD | District Role | Club Growth Director (formerly Lieutenant Governor of Marketing prior to July 2015, part of the Trio) — third-in-command leadership position in a District; part of the Trio; this role promotes club-building and membership-building efforts throughout the District, and oversees club sponsors, mentors and coaches. |
| CL | Education Award | Competent Leader — an individual who has achieved Competent Toastmaster or Competent Communicator and has completed the Competent Leader's Manual; the first award earned in the Leadership Track. This award designation ended on June 30, 2020. |
| COT | District Training | Club Officer Training (also referred to as Toastmasters Leadership Institute) — a biannual club officer training event put on by the District, which may also include non-club officer role elective workshops. |

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| CSP | Club Planning | Club Success Plan — a planning document, created by Club Officers, for defining the goals of a club. |
| CTM | Education Award | Competent Toastmaster — award designation prior to July 1, 2006, replaced by Competent Communicator. This term ended in 1997, replaced with Advance Toastmaster Bronze and later Advanced Communicator Bronze awards. |
| CTO | Meeting Action | Call to Order — a designated meeting action in which an individual calls the meeting to order, asks people to silence their phones, and introduces the Toastmaster, Chairperson, or President. |
| DC | District Function | District Council — a team of officers which includes the District Executive Committee, Club Presidents, and Vice President Educations that work behind the scenes to help clubs/District achieve goals and run smoothly; must meet a minimum of twice per year. |
| DCP | Club Planning | Distinguished Club Program — a set of 10 goals each club strives to meet between July 1 — June 30 of the following year. A club's ability to meet these goals is directly related to the overall health of the club. This is a plan made annually by club officers to help ensure that the club is meeting milestones that are evidence of a high-quality club. When properly implemented a variety of goals are met in areas such as training completed, educational awards achieved, and membership growth. When these goals are met, the club may be awarded the designation of Distinguished, Select Distinguished, or President's Distinguished. |
| DEC | District Function | District Executive Committee — a committee consisting of the District Director, Program Quality Director, Club Growth Director, Public Relations Manager, District Administration Manager, District Finance Manager, Division Directors, Area Directors, and Immediate Past District Director. |
| DECM | District Function | District Executive Committee Meeting — monthly District event where all District officers meet, discuss progress towards District/Division/Area goals, and participate in training sessions. |
| DD | District Role | District Director (formerly District Governor prior to July 2015, part of the Trio) — the top leadership position in a District serving between 4-7 divisions and 60-300 clubs. Toastmasters International has 90+ Districts worldwide, encompassing 14,000+ clubs in 120+ countries. |
| DG | District Role | District Governor (renamed to District Governor in July 2015, part of the Trio) — the top leadership position in a District serving between 4-7 divisions and 60-300 clubs. Toastmasters International has 90+ Districts worldwide, encompassing 14,000+ clubs in 120+ countries. |
| DL1-4 | Education | Dynamic Leadership 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| DLC | District Function | District Leadership Committee — this committee evaluates all candidates for District elected positions and nominates the best candidate(s). In order to ensure successful District elections, the District Director appoints the District Leadership Committee Chair, who is a past District leader, preferably a past District Director, no later than November 1. Remaining committee members shall be appointed no later than December 1. |
| DivD | District Role | Division Director (formerly Division Governor prior to July 2015) — top leadership role in a Division. |
| DivG | District Role | Division Governor (renamed Division Director in July 2015) — top leadership role in a Division. |
| DOT | District Function | District Officer Training — a critical element to creating a successful district is providing effective training for Area Directors and Division Directors. |
| DPR | District Report | District Performance Report — a report that gives an overview of the progress a District is making in its leadership/training goals. |
| DSP | District Report | District Success Plan — shows how the district leadership team plans to help build a healthy and growing network of clubs that create positive learning experiences for members. |

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| DTM | Education Award | Distinguished Toastmaster — an individual who has achieved both Advanced Communicator Gold and Advanced Leader Silver distinctions prior to June 30, 2021 or Pathways educational award beginning July 01, 2020 in District 56; the top award earned in the Communication and Leadership Tracks. Some think it stands for "Don't Time Me"). |
| EC1-4 | Education | Effective Coaching 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| EH1-4 | Education | Team Collaboration 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| FM | District Role | Finance Manager — a member of the senior 7 who works closely with the district director, program quality director and club growth director to ensure that the district is making cost effective decisions—within policy—that result in effective fiscal management. |
| GE | Meeting Role | General Evaluator — Toastmasters meeting and evaluates the Speech Evaluators, if any. |
| GGA | Toastmaster Award | Golden Gavel Award — Toastmasters International's most prestigious award, given annually since 1959, honoring an individual distinguished in the fields of communication and leadership. |
| HPL | Education | High Performance Leadership Project — Featured in the Pathways learning experience or its own 5-project series. It offers instruction and practice in such vital leadership areas as developing a vision, goal-setting and planning, developing plans and strategies, and team-building. It also gives you feedback on your leadership skills. The program may be completed within your Toastmasters club, area or district, and even within your company or community. A requirement to achieve the Advanced Leader Silver or a Pathways level. |
| ID | International Role | International Director — once a Past International Director's term is over, they become an Immediate Past International Director, acknowledged at events as a dignitary. (14 globally, 1 per region; 2010-11 has 16 globally). |
| IP1-4 | Education | Innovative Planning 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| IPDD | District Role | Immediate Past District Director (formerly Immediate Past District Governor prior to July 2015) — once a District Governor's term is over, their role is to advise the incoming Trio and to head up the nominations committee for the next term and are acknowledged at events as a dignitary. |
| IPDG | District Role | Immediate Past District Governor (renamed Immediate Past District Director in July 2015) — once an IPDG's term is over, they are acknowledged at events as a dignitary. |
| IP | International Role | International President — acknowledged at events as a dignitary. The officers of Toastmasters International are the International President, International President-Elect, First Vice President, Second Vice President and Immediate Past International President. These officers are members of the board of directors and constitute the Executive Committee, the Strategic Planning Committee and the Finance Committee. |
| IPE | International Role | International President-Elect — a member of the Board of Directors, who serves a one-year term before becoming International President. |
| IPID | International Role | Immediate Past International Director — once an International Director's term is over, they become an IPID, acknowledged at events as a dignitary. |
| IPIP | International Role | Immediate Past International President — once an International President's term is over, they become an IPIP, acknowledged at events as a dignitary. |
| LD1-4 | Education | Leadership Development 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |

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| LDREXC | Education Award | Leadership Excellence — educational award for completing an HPL. |
| LGET | District Role | Lieutenant Governor Education & Training (renamed to Program Quality Director in July 2015, part of the Trio) — second-in command leadership position in a District. This role spearheads education/training events such as Toastmasters Leadership Institute and other club officer trainings, and conferences, encourages educational award achievements throughout the District. |
| LGM | District Role | Lieutenant Governor Marketing (renamed to Club Growth Director in July 2015, part of the Trio) — third-in-command leadership position in a District; part of the Trio; this role promotes club-building and membership-building efforts throughout the District, and oversees club sponsors, mentors and coaches. |
| OATM | Award | Outstanding Achievement Toastmaster Award — an award based on a point system given once a year. |
| OCL | Education Award | Old Competent Leader Award — available until June 30, 2008, similar to Advanced Leader Bronze. |
| MoT | Club Planning | Moments of Truth — part of the Successful Club Series; outlines how to create a positive first impression of your club, build club quality and success. |
| MS1-4 | Education | Motivational Strategies 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| PDG | District Role | Past District Governor (renamed to Past District Director in July 2015) — once a District Governor's term is over, they become Past District Governor and are acknowledged at events as a dignitary. |
| PI1-4 | Education | Persuasive Influence 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| PID | International Role | Past International Director — once an International Director's term is over, they become a PID and are acknowledged at events as a dignitary. |
| PIP | International Role | Past International President — once an International President's term is over, they become a PIP and are acknowledged at events as a dignitary. |
| PM1-4 | Education | Presentation Mastery 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| PRES | Club Role | President — responsible for providing the supportive club environment members need to fulfill their self-development goals, making sure that members benefit from the Toastmasters educational program, and helping the club recruit new members and retain current ones. |
| PQD | District Role | Program Quality Director (formerly LGET, Lieutenant Governor of Education and Training, part of the Trio, renamed in July 2015) — second-in command leadership position in a District. This role spearheads education/training events such as Toastmasters Leadership Institute and other club officer trainings, and conferences, encourages educational award (CC, CL, Pathways learning experience) achievement throughout the District. |
| PRM | District Role | Public Relations Manager (formerly PRO, Public Relations Officers prior to July 2015) — responsible for all District public relations efforts and supporting the goals of the Trio. |
| PWCPS | Contest Award | Past World Champion of Public Speaking — designation for a person who won the WCPS at least one year previous to this. |
| RA | Region Role | Region Advisor — works with District leaders to build a stronger District. There are several Districts within each Region. |
| REP | Education | Revitalized Education Program — first announced in May 2013, now renamed to Pathways. |

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| SAA | Club and Contest Role | Sergeant at Arms — responsible for maintaining club/District property, arranging the meeting room and welcoming members and guests at each meeting. At District Executive Council Meeting, the District SAA also procures food/refreshments. |
| SCS | Education | Successful Club Series — a series of educational modules that addresses the quality of club meetings and offer tips on attracting and maintaining members. |
| SEC | Club and District Role | Secretary — keeps clear and accurate records of club/district business, including membership records, and corresponds with Toastmasters International's World Headquarters and others on behalf of the club/District. |
| SR1-4 | Education | Strategic Relationships 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| TC1-4 | Education | Team Collaboration 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| TI | Organization | Toastmasters International , also known as World Headquarters. |
| TLI | District Training | Toastmasters Leadership Institute — a biannual club officer training event put on by the District, which may also include non-club officer role elective workshops. |
| TM | Meeting Role | Toastmaster (meeting, contest or other event role) — master/mistress of ceremonies who sets the tone and introduces speakers and others who have meeting roles. |
| TMI | Organization | Toastmaster International , also known as World Headquarters. |
| TREAS | Club and District Role | Treasurer — keeps clear and accurate financial records of club/District business and for seeing that the club/District remains financially stable. |
| TRIO | District Role | Top three District officers — District Director, Program Quality Director and Club Growth Director. |
| TT | Meeting Activity | Table Topics — a meeting feature in which a Table Topics Master selects Table Topics Speakers to speak for 1-2 minutes on assigned topics. |
| TTM | Meeting Role | Table Topics Master — runs the Table Topics portion of a meeting by creating topics and picking Table Topics Speaker to speak on them. |
| TTS | Meeting Role | Table Topics Speaker — exercises impromptu speaking skills by speaking for 1-2 minutes on a topic, ideally incorporating the word of the day, if any. |
| VC1-4 | Education | Visionary Communication 1-4 — a path in Pathways, includes the first initial of each word of the path followed by 1, 2, 3, or 4 which shows the levels completed. |
| VP | Club Role | Vice President — a club officer position of either Education, Membership or Public Relations. |
| VPE | Club Role | Vice President Education — in charge of a club's educational program scheduling speakers and other meeting roles, promoting the Toastmasters educational program and reporting on members' educational award progress. |
| VPM | Club Role | Vice President Membership — responsible for building membership and ensuring a strong membership base by satisfying the needs of all members. |
| VPPR | Club Role | Vice President Public Relations — coordinating an active public relations and publicity program that promotes the flow of guests and publicizes club and member achievements. |
| WCPS | Contest Outcome | World Champion of Public Speaking — an individual who won the annual speech competition at the International Convention. |
| WHQ | Location | World Headquarters — the building/location of Toastmasters International. |
| WOD | Meeting Action | Word of the Day — a word selected by the Grammarian that all persons with speaking roles try to use in a Toastmaster meeting. |
| YLP | Education | Youth Leadership Program — a workshop for those under the age of 18 to develop their communication and leadership skills. |